

**VALLEY CITY PLATING COMPANY**  
APPLICATION FOR EMPLOYMENT- VALID FOR 30 DAYS

Name \_\_\_\_\_ Date \_\_\_\_\_

Present Address \_\_\_\_\_ Telephone # \_\_\_\_\_

Are you legally eligible for employment in the U.S.A.? Yes  No

Are you over the age of eighteen (18)? Yes  No

What position are you applying for \_\_\_\_\_

Are you applying for Full Time (over 30 hrs per wk)  or Part Time (under 30 hrs per wk)

Were you previously employed by Valley City Plating? Yes  No  If yes, when? \_\_\_\_\_

If your application is considered favorably, on what date will you be available to start? \_\_\_\_\_

Are there any other experiences, skills, or qualification which will be of special benefit in the job for which you are applying? (Applicant should not list any information that Federal and/ or State law precludes obtaining in the pre-employment stage.) \_\_\_\_\_

List any activities, commitments or responsibilities (for example, family members, carpooling, other employment, Military, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying? \_\_\_\_\_

Have you ever been convicted of a crime, or are you presently being charged with a **felony**? If so, where/when and explain the circumstances. Please list everything as this needs to match a background check:

You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

**RECORD OF EDUCATION**

School	Name and location of School	Course of Study	Check Last year completed				Did you Graduate?	List Diploma or Degree
			1	2	3	4		
High								
College								
Other (Specify)								

**List below present and past employment, beginning with your most recent**

Name and Address of Company and Type of Business	From		To		Starting Hourly Pay Rate	Current/Ending Hourly Pay Rate	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Hourly Pay Rate	Current/Ending Hourly Pay Rate	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Hourly Pay Rate	Current/Ending Hourly Pay Rate	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								
Telephone:								
Name and Address of Company and Type of Business	From		To		Starting Hourly Pay Rate	Current/Ending Hourly Pay Rate	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								
Telephone:								

Which of your jobs did you like the best and why? \_\_\_\_\_

If there is a particular employer(s), you do not wish us to contact, please indicate which one(s).

\_\_\_\_\_

**PERSONAL REFERENCES**

Name and Occupation	Address	Phone Number

READ CAREFULLY AND SIGN BELOW IF YOU AGREE TO THESE TERMS OF EMPLOYMENT

I affirm that all of the information contained on this job application is true and complete and that any falsification, misrepresentation or omission herein may result in refusal of, or immediate dismissal from, employment.

I agree that if hired by Valley City Plating my employment with Valley City Plating will be at will and may be terminated by me or Valley City Plating at any time, with or without cause and with or without notice. I understand that my continued employment with Valley City Plating is not guaranteed in any way, or for any term and that any contrary promises I may have received prior to my employment are void. I agree that I am not relying on any such promises concerning the nature, scope or duration of my employment in accepting any offer of employment with Valley City Plating. I agree that no one other than the President in a written contract has any authority to limit Valley City Plating's right to terminate employment at will, or to offer employment other than on an at-will basis.

I agree that if hired by Valley City Plating, I will not disclose to anyone or use for my own purposes any of Valley City Plating's confidential or proprietary information, either during or after my employment, except at the request and for the benefit of Valley City Plating. I agree that information about Valley City Plating's customers, vendors, sources of supply, pricing, costs, and other financial information, products, services, methods of operation, marketing, engineering methods, production, and the like is confidential and proprietary information that belongs to Valley City Plating. If I am hired by Valley City Plating and that employment ends, I will not retain any copies or summaries of any such information, but will promptly return all such information to Valley City Plating. I also agree that I will disclose and assign to Valley City Plating any invention, design, or process that I conceive or develop while employed by Valley City Plating relating to Valley City Plating's business or to any product or service offered or being developed by Valley City Plating, and that all such inventions, designs, or processes belong to Valley City Plating. I agree to execute such further documentation as requested by Valley City Plating to confirm the forgoing and as a condition of employment.

I agree to submit to physical examinations permitted by law before and during my employment, at the request and expense of Valley City Plating, and I agree to disclose all information lawfully requested at such examinations about my physical and mental condition and medical history. I also agree that before and during my employment, at the request and expense of Valley City Plating, I will cooperate in such lawful tests (including blood, urine, or other testing) as Valley City Plating requests to check for drugs or alcohol in my system. I waive any claims against Valley City Plating or its agents or any testing agency retained by Valley City Plating or its agents relating to any such testing, or from lawful decisions made regarding my employment or termination of employment based upon the results of such testing or analysis.

I agree that except as prohibited by statute Valley City Plating may, during or after my employment, disclose or discuss any information or opinions relating to me or my employment to employees of Valley City Plating or third parties. I waive written or other notice of any such disclosure, including disclosure of disciplinary matters, and I waive any claims against Valley City Plating or its agents relating to any such disclosure or discussion.

**I agree that I will not commence any action or lawsuit relating to my employment with Valley City Plating, or the termination of my employment, more than 6 months after the termination of my employment, and I agree to waive to the fullest extent permitted any statute of limitations to the contrary. I understand that this means that even if the law would give me the right to wait a longer time to make a claim, I am freely and knowingly waiving that right, and that any claims not brought within 6 months after my employment ends will be barred. I waive any right to a jury trial if I ever sue Valley City Plating relating to my employment with Valley City Plating. I understand that this means that even if the law would give me the right to have a jury decide my claims, I am freely and knowingly waiving that right and agree to have my claims heard and decided by a judge instead.**

I agree to the above terms as governing my application for employment as well as my employment with Valley City Plating, in the event I am hired; provided, however, nothing herein shall be construed to constitute an offer of employment by Valley City Plating. I agree that if any of the above terms is ever found to be legally unenforceable as written, such invalidity will not affect the validity of the rest of this agreement, and such term shall be limited to allow its enforcement as far as legally possible. I agree that no one other than the President of Valley City Plating, by a written directive, has any authority to modify the above terms of employment, or to make any exception to them, or to offer employment on any other terms.

I agree that if hired by Valley City Plating, I will be bound by and will adhere to any other rules and policies issued by Valley City Plating, including all rules and policies contained in Valley City Plating's employee handbook.

Reference above to Valley City Plating includes its present and future parent and affiliated companies.

Signature of Applicant\_\_\_\_\_ Date\_\_\_\_\_